



# Bedford County Sheriff's Office

Sheriff Michael W. Miller

1345 Falling Creek Road  
Bedford, VA 24523  
sheriff.bedfordcountyva.gov



## Report Request Form

The Virginia Freedom of Information Act (FOIA), located § 2.2-3700 et. seq. of the Code of Virginia, guarantees citizens of the Commonwealth and representatives of the media access to public records held by public bodies, public officials, and public employees.

**Please Note:** There will be a fee due at the time of pickup in the form of cash or check. There is a processing fee of \$3.50 for CAD sheets and \$7.00 for a report and it can take up to five business days to process any Freedom Of Information Act (FOIA) requests.

### Personal Information

Requester's Name: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

### Incident Information

OCA or Report Number (If Known): \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Type of Incident: \_\_\_\_\_

Incident Location: \_\_\_\_\_

Victim's Name: \_\_\_\_\_

Requester's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(By signing this form, you are agreeing that you understand the FOIA request process as described above, including the fees associated with fulfilling the request.)**

Please add any additional information that may assist us in fulfilling your request below.

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